

## HOOGHLY MOHSIN COLLEGE

### 2<sup>nd</sup> Call for Application for UG Admission, 2021-22

No.HMC/ADM-2021-22/21

Date: 10/9/2021

ON-LINE applications are invited for Admission against Category wise vacant positions available in B.A. Honours in Urdu and Economics Courses in the UG Level for Academic Session 2020-21 from the candidates who have passed 10+2 or equivalent examinations in the year 2021/2020/2019/2018 from any Boards/Councils approved by Burdwan University, Rajbati, Purba Bardhaman. Category in which application is invited and the minimum merit index required to apply are mentioned in Annexure-1.

- Candidates, who have not applied before during this academic session in this college, can apply via email with all the requisite documents as attachment.
- Following are the steps:
  1. Write a letter to the Principal (according to the specimen-1 given below) and sign it.
  2. Scan all the documents mentioned in the letter along with the signed letter.
  3. Email all these scanned documents to this address:  
[hmc.admission2021@gmail.com](mailto:hmc.admission2021@gmail.com)
- Candidates whose applications were rejected because of incomplete applications and subsequently, **whose names were not published in the final merit list of this college** can also apply **if they satisfy the eligibility criteria laid down in Annexure-1**. Following are the steps:
  1. Write a letter to the Principal (according to the specimen-2 given below) and sign it.
  2. Scan all the documents mentioned in the letter along with the signed letter.
  3. Email all these scanned documents to this address:  
[hmc.admission2021@gmail.com](mailto:hmc.admission2021@gmail.com)
- **Candidates whose names are published in the final merit list of this college for the academic session 2021-2022 are not eligible to apply.**

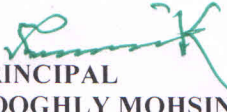
The last date for submitting applications through online mode to [hmc.admission2021@gmail.com](mailto:hmc.admission2021@gmail.com) is read as 23:59 hours on 11/9/2021.

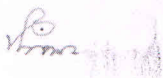
All other matters including calculation of merit index as laid down in the admission portal shall remain unchanged.

**List of Courses & respective Category in which application is invited**  
**and the corresponding Minimum Merit Index required to apply**

Sl. No.	Course Name	Category	Minimum Merit Index*
1	B.A. Honours in Urdu	SC	131.00
		ST	131.00
2	B.A. Honours in Economics	SC	90.00
		ST	90.00

\* Please follow "Merit Index Calculation" published in the college admission portal.

  
 PRINCIPAL  
 HOOGHLY MOHSIN COLLEGE  
 Principal  
 Hooghly Mohsin College



## Specimen-1 for fresh candidates

To  
The Principal  
Hooghly Mohsin College  
Chinsurah, Hooghly

[DATE]

Sub: Application for admission to B.A. Honours in Urdu/Economics for the seats reserved for SC/ST category at Hooghly Mohsin College

Dear Sir,

With due decorum I, [NAME], son/daughter of [FATHER'S NAME], residing at [RESIDENTIAL ADDRESS], would like to submit my application for admission to B.A. Honours in Urdu/Economics for the seats reserved for SC/ST category at Hooghly Mohsin College. I'm enclosing all my documents along with this letter.

I sincerely hope that you'll accord my prayer and kindly oblige.

My details are given below:

1. Name:
2. Father's Name:
3. Mobile Number:
4. Email Id.:
5. Full address:

Thank you for your time and kind consideration.

Yours faithfully,

[SIGNATURE OF THE APPLICANT]

Documents to be scanned and enclosed:

1. Birth Certificate/Class 10 Admit Card
2. Caste certificate (issued in the name of the applicant by the appropriate authority of Govt. of West Bengal)
3. Mark sheet of Madhyamik/equivalent Examination
4. Mark sheet of H.S./equivalent examination
5. Passport size photo
6. Signature

**Specimen-2 for candidates whose names were not in the final merit list**

To  
The Principal  
Hooghly Mohsin College  
Chinsurah, Hooghly

[DATE]

Sub: Application for admission to B.A. Honours in Urdu/Economics for the seats reserved for SC/ST category at Hooghly Mohsin College

Dear Sir,

With due decorum I, [NAME], son/daughter of [FATHER'S NAME], residing at [RESIDENTIAL ADDRESS], would like to inform you that I have already applied [PLEASE MENTION THE APPLICATION ID HERE] for admission at Hooghly Mohsin College, but, somehow my name was not included in the final merit list.

Under such circumstances, I would like to resubmit my application for admission to B.A. Honours in Urdu/Economics for the seats reserved for SC/ST category at Hooghly Mohsin College. I'm enclosing all my documents along with this letter.

I sincerely hope that you'll accord my prayer and kindly oblige.

Thank you for your time and kind consideration.

Yours faithfully,

[SIGNATURE OF THE APPLICANT]

Documents to be scanned and enclosed:

1. Downloaded Application Form
2. Birth Certificate/Class 10 Admit Card
3. Caste certificate (issued in the name of the applicant by the appropriate authority of Govt. of West Bengal)
4. Mark sheet of Madhyamik/equivalent Examination
5. Mark sheet of H.S./equivalent examination
6. Passport size photo
7. Signature