

TENDER NOTIFICATION FOR THE YEAR 2022-23
GOVERNMENT OF WEST BENGAL
HOOGHLY MOHSIN COLLEGE
For detailed information-
Please visit: www.hooghlymohsincollege.ac.in



**OFFICE OF THE PRINCIPAL
HOOGHLY MOHSIN COLLEGE**
COLLEGE ROAD, CHINSURAH, HOOGHLY, 712101, WEST BENGAL
Website: www.hooghlymohsincollege.ac.in; E-mail: hooghlymohsincollege@gmail.com

Memo No. 163/ Q-2

Date: 01/4/2022

NOTICE INVITING TENDER

Sealed quotations/tenders are invited from reputed firms/suppliers for **supply of the following Items/providing AMC/ Event Management/other mentioned service/commodities as per specification** (list annexed herewith) to **Hooghly Mohsin College for the financial year 2022-2023.**

Mere submission of quotation / lowest price for the process does not ensure any assurance for the work order. Quotation/s/tender/s must be submitted in original separately clearly mentioning validity period for approved rates, all levies, taxes, installation charges etc. along with any other costs thereon; failing which tender will be summarily rejected. All other legal documents must be furnished along with quotations such as Experience Certificate (if any), PAN/TAN, Trade License, One Cancelled Cheque, GST Reg. No. etc. Quotations must contain detailed aforementioned specifications along with other information and terms and conditions if required. No prescribed form relating to this quotation is available in the college. Self-made format is acceptable. However, interested bidders/vendors are requested to contact the Office of the Principal/Departments in order to know the requirement and specification details. No advance money will be provided for execution of the job. **Full payment will be made online through Hooghly Treasury II only after successful completion of the work, depending upon the accessibility and availability of fund from the Higher Education Department/Education Directorate, Government of West Bengal. Last Date for submission of quotation will be 21/4/2022 up to 14.00 Hrs** and quotation will be opened on later date which will be notified afterwards. The quotation is valid for the entire period of the financial year ending on **31.03.2023**. In case, the date of issue/receipt of opening of quotation is declared as holiday for unexpected reasons the quotation will issued/received/opened on the next working date at the same time. The quotation documents are non-returnable. Work Order will be issued to L₁ bidder as per the requirements of the college throughout the entire financial year, subject fulfillment of all Government rules and regulations. **The Principal, Hooghly Mohsin College, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.**

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Annexure

Sl. No.	Items	Vendors with Specifications
1	Laboratory Equipment	Reputed firms / agencies shall collect list of equipments from Science departments or visiting college website www.hooghlymohsincollege.ac.in <i>List and specification</i>
2	Chemical and Glass goods	Reputed firms / agencies shall collect list of equipments from Science departments or visiting college website www.hooghlymohsincollege.ac.in <i>List and specification</i> The L ₁ bidder will be selected on the basis of the %ages of discount given on the print price for chemicals.
3	AMC for 1. Existing Diesel Generator sets (4 Nos.) 2. Existing Desktop Computer / Laptop / Printers / Scanners / Internet Connectivity (LAN) 3. Existing Photocopiers / Xerox machines 4. Existing Water purifier with RO 5. Existing Aqua Guards 6. Water Distillation system of Chemistry Department	Manufacturers/ Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for detailed information)
4	Office Contingencies (Printing and Stationery items including Tonner Cartridges, A4 paper, Xerox ink, Files, Locks etc.)	Cooperative Societies/ Reputed firms / agencies shall Contact college office or visit college website www.hooghlymohsincollege.ac.in for the detailed list of items)
5	Event Management for any type event/occasion/program of the college	Reputed firms/agencies/Cooperative Societies will comply the necessary experience certificates relating with Event Management. <i>Those who are capable of doing this type of work should only apply.</i>
6	Renovation of medicinal garden of Botany Department and Land scape garden of college	Reputed firms/agencies/Cooperative Societies will comply the necessary experience certificates relating with

		Garden Renovation. Those who are capable of doing this type of work, should only apply.
7	Books and Journals for the central library and different UG and PG departments of the college	Reputed firms / agencies / Book suppliers (Contact different Departments or visit college website www.hooghlymohsincollege.ac.in for detailed information). The L ₁ bidder will be selected on the basis of the %ages of discount given on the print price.
8	<ol style="list-style-type: none"> 1. Computer and Computer Peripherals (Laptop, Desktop) 2. Projectors 3. Smart boards 4. LAN Connection 	Manufacturers/ Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for detailed information)/GEM
9	CCTV Surveillance Camera and accessories	Manufacturers/ Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for details of works)/GEM
10	Cleaning of College campus with providing manpower on regular basis	Reputed firms/agencies/Cooperative Societies will comply the necessary experience certificates relating with Cleaning activities. <i>Those who are capable of doing this type of work, should only apply.</i>
11	Sanitizing of College Buildings on regular basis with providing manpower on regular basis	Reputed firms/agencies/Cooperative Societies will comply the necessary experience certificates relating with Sanitizing Works. <i>Those who are capable of doing this type of work should only apply.</i>
12	Furniture	To be purchase from WBSIDCL
13	Xerox Machine / Document Copier	Manufacturers / Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in fordetails)

14	Academic Journal of College (Printing and Binding)	Reputed firms / agencies shall Contact college office or visit college website www.hooghlymohsincollege.ac.in for details
15	1. Sanitary Napkin Vending Machine 2. Incinerators	Manufacturers / Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for details)
16	Plastic Bottle dispensing machine	Manufacturers / Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for details)
17	Digitization of rare books of Library	Reputed firms/agencies will comply the necessary experience certificates relating with Digitization of rear books of Library. <i>Those who are capable of doing this type of work, should only apply.</i>
18	1. Water Purifier 2. Aqua Guard	Manufacturers / Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for details)
19	Sports Goods and Gymnasium equipments	Manufacturers / Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for details)
20	Fire Extinguisher	Manufacturers / Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for details)
20.	Aqua Guards	Manufacturers / Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for details)

21.	Water Purifier	Manufacturers / Reputed firms / agencies (Contact college office or visit college website www.hooghlymohsincollege.ac.in for details)
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Covid Protocols shall be strictly followed during the time of submitting Quotations / Tenders. A drop box will be provided at the college gate during office hours on all working days for submitting Quotations / Tenders.



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