

**OFFICE OF THE PRINCIPAL  
HOOGHLY MOHSIN COLLEGE**  
College Road, Chinsurah, Hooghly West Bengal

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Admission Notice

Notice No. HMC/ADM/22-23/6

Date: 26.08.2022

**3<sup>rd</sup> Call for Application for UG Admission, 2022-23**

ON-LINE applications are invited for Admission against All Categories (General / SC / ST / OBC-A / OBC-B) vacant positions available in **B.A. Economics Honours** Course in the UG Level for Academic Session 2022-23 from the candidates who have passed 10+2 or equivalent examinations in the year 2022/2021/2020/2019 from any Boards/Councils approved by *Burdwan University, Rajbati, Purba Bardhaman*.

➤ Candidates, who have not applied before during this academic session in this college, can apply via email with all the requisite documents as attachment. Following are the steps:

1. Write a letter to the Principal (**according to the specimen-1 given below**) and sign it.
2. Scan all the documents mentioned in the letter along with the signed letter.
3. Email all these scanned documents to this address: [hmcadmission2022@gmail.com](mailto:hmcadmission2022@gmail.com)

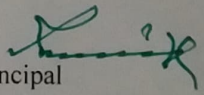
➤ Candidates whose applications were rejected because of incomplete applications and subsequently, **whose names were not published in the final merit list of this college** can also apply. Following are the steps:

1. Write a letter to the Principal (**according to the specimen-2 given below**) and sign it.
2. Scan all the documents mentioned in the letter along with the signed letter.
3. Email all these scanned documents to this address: [hmcadmission2022@gmail.com](mailto:hmcadmission2022@gmail.com)

➤ **Candidates whose names are published in the final merit list of this college for the academic session 2022-2023 are not eligible to apply.**

The , last date for submitting applications through online mode to [hmcadmission2022@gmail.com](mailto:hmcadmission2022@gmail.com) is read as **23:59 hours on 07/09/2022**.

All other matters including calculation of merit index as laid down in the admission portal shall remain unchanged.

  
Principal  
Hooghly Mohsin College  
**Principal**  
**HOOGHLY MOHSIN COLLEGE**

**Specimen-2 for candidates whose names were not in the final merit list**

To  
The Principal  
Hooghly Mohsin College  
Chinsurah, Hooghly

[DATE]

Sub: Application for admission to B.A. Honours in Urdu for the seats reserved for SC/ST category at Hooghly Mohsin College

Dear Sir,

With due decorum I, [NAME], son/daughter of [FATHER'S NAME], residing at [RESIDENTIAL ADDRESS], would like to inform you that I have already applied [PLEASE MENTION THE APPLICATION ID HERE] for admission at Hooghly Mohsin College, but, somehow my name was not included in the final merit list.

Under such circumstances, I would like to resubmit my application for admission to B.A. Honours in Urdu for the seats reserved for SC/ST category at Hooghly Mohsin College. I'm enclosing all my documents along with this letter.

I sincerely hope that you'll accord my prayer and kindly oblige.

Thank you for your time and kind consideration.

Yours faithfully,

[SIGNATURE OF THE APPLICANT]

Documents to be scanned and enclosed:

1. Downloaded Application Form
2. Birth Certificate/Class 10 Admit Card
3. Caste certificate (issued in the name of the applicant by the appropriate authority of Govt. of West Bengal)
4. Mark sheet of Madhyamik/equivalent Examination
5. Mark sheet of H.S./equivalent examination
6. Passport size photo
7. Signature

Specimen-1 for fresh candidates

To  
The Principal  
Hooghly Mohsin College  
Chinsurah, Hooghly

[DATE]

Sub: Application for admission to B.A. Honours in Urdu for the seats reserved for SC/ST category at Hooghly Mohsin College

Dear Sir,

With due decorum I, [NAME], son/daughter of [FATHER'S NAME], residing at [RESIDENTIAL ADDRESS], would like to submit my application for admission to B.A. Honours in Urdu for the seats reserved for SC/ST category at Hooghly Mohsin College. I'm enclosing all my documents along with this letter.

I sincerely hope that you'll accord my prayer and kindly oblige.

My details are given below:

1. Name:
2. Father's Name:
3. Mobile Number:
4. Email Id.:
5. Full address:

Thank you for your time and kind consideration.

Yours faithfully,

[SIGNATURE OF THE APPLICANT]

Documents to be scanned and enclosed:

1. Birth Certificate/Class 10 Admit Card
2. Caste certificate (issued in the name of the applicant by the appropriate authority of Govt. of West Bengal)
3. Mark sheet of Madhyamik/equivalent Examination
4. Mark sheet of H.S./equivalent examination
5. Passport size photo
6. Signature