

IQAC
Hooghly Mohsin College

Minutes of the Meeting

Notification No.: IQAC-1

Date: 22.09.2025

Venue: Principal's Chamber, Hooghly Mohsin College

Agenda

1. Upcoming CAS Meeting related matters
2. Matters arising

Minutes of the IQAC Meeting

The meeting commenced with a brief introduction by the Principal to the objectives and present academic and administrative priorities of Hooghly Mohsin College and following resolutions were taken:

Agenda 1: Upcoming CAS Meeting related matters

Resolution 1: Regarding the fixation of CAS benefits of 15 incumbents, IQAC permits the processing of CAS file of 15 incumbents and the process will be initiated based on the recent GO of the HED. It was also decided that the relevant information would be forwarded to the University and the Higher Education Department for necessary action.

Agenda 2: Matters arising

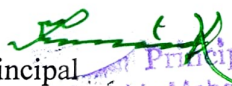
Resolutions: Under matters arising section the following issues were discussed:

1. It was suggested that the Students' Magazine, which was last published in 2016, should be revived and republished at the earliest.
2. It was proposed that a systematic record of rare books available in the College Library should be prepared and preserved.
3. The IQAC Coordinator gave a brief introduction to the current quality initiatives of the College and discussed the possibility of publishing a College Journal and Newsletter.
4. It was informed that a proposal had already been made for the automation of approximately 40,000 books in the College Library.
5. It was reported that a proposal had already been sent to Bikash Bhavan for the installation of CCTV cameras on the College campus.
6. It was informed that a data management / record keeping team comprising 12 members had already been formed for proper documentation and institutional data maintenance.

7. The work relating to the College Website had already started and was in progress.
8. The work relating to the NIRF Database was also reported to be in progress under the supervision of the concerned faculty members.
9. The IQAC Coordinator proposed preparation of an audio-visual documentary on the history, achievements and institutional profile of Hooghly Mohsin College.
10. It was proposed that a requisition for laboratory / academic instruments as per the NEP syllabus requirements should be sent to Bikash Bhavan.
11. Concerns were raised regarding the difficulties faced in running the semester system smoothly, mainly due to mismatch in the academic calendar of the University and the College.
12. The Principal emphasized that relevant data from both UG and PG Departments are extremely essential for fulfilling the requirements of NAAC accreditation and NIRF ranking.
13. It was proposed that a Health Check-up Camp for screening of Diabetes, Thalassemia, and Blood Group determination for both faculty members and students would be organized in November 2025.

Conclusion

The meeting ended with a vote of thanks to the Chair. All members were requested to take necessary follow-up action on the resolutions adopted in the meeting.


Principal
Hooghly Mohsin College


Coordinator, IQAC
Hooghly Mohsin College